One of life’s most stressful experiences is MOVING. We will do all we can to alleviate as much of this stress as possible. Our professionally well trained & talented Move Coordinators are only an email or call away, in the meantime here are some useful suggestions.

# well in advance

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|[ ]  Advise your children’s schools. Private schools often require a minimum of 1 semester notice. |
|[ ]  Check the validity of passports, visas, consular documents. |
|[ ]  Check the validity of residence/ work permits, import permits. |
|[ ]  Check health requirements at destination. |
|[ ]  Advise your bank and credit card companies about your international moveOpen your overseas bank account. Cancel any direct debits. |
|[ ]  Obtain any employment references, W-2 (details of employee leaving work) and certificate of any company pension (401k). |
|[ ]  Contact the Social Security office to ensure that all future payments are made to the correct account. Discuss any other benefit entitlements. |
|[ ]  Update your will. If retaining USA property, ensure any new Will overseas does not revokean existing US Will. |

# One week out

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|[ ]  Confirm Removal date with your Schumacher Cargo Logistics representative. |
|[ ]  Advise Electric, Gas &Telephone companies of termination date. |
|[ ]  Advise the Department of Motor vehicles to cancel your registration for your vehicles.If you are shipping your vehicle overseas with our company, FedEx original title to us. |
|[ ]  Cancel your motor insurance, household and contents policy. |
|[ ]  Sell, donate or give away any items you do not want any longer. |
| [ ]  | Contact the post office and have all mail re-directed. |
| [ ]  | Contact your physician to refill any necessary prescriptions. |
| [ ]  | Make copies of valuable documents. |
| [ ]  | Pack a few special personal items to take with you for your new home while we transport your contents around the world. Take a few toys for the kids. |

# move day

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|[ ]  Ensure you have enough clothing packed in suitcases for your time away from your home contents. |
|[ ]  Place Keys, Wallet, Passport(s), and/or any important documents you don’t want packed, aside. Should packed contents be later obtained from our warehouse, there maybe a service surcharge. |
|[ ]  Do not have our packers handle your jewelry or cash. |
|[ ]  Do not add laptops, cellphones or any electronics into your air freight shipment.  |
| [ ]  | Do a final walk around with the team leader to ensure all items have been packed and removed from your home, before the crew leaves. |
|[ ]  Obtain a copy of the packed inventory list from our crew team leader.  |
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# Best not to forget

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|[ ]  Make spa reservation for your pet on moving day. Animal’s tend to not like moving people. Go figure! |
|[ ]  Choose a nice restaurant for the evening. Likelihood you will be in no mood to cook! |
|[ ]  Arrange for the kids to be collected from school, you may be a bit busy! |

